Company	Bizibody Technology Pte Ltd
Digital Solution Name & Version Number[1]	CLIO - Package D:4 Users Clio Manage (Essentials) and Xero (Includes Setup, Training and Migration)
Appointment Period	25 August 2022 to 24 August 2023
Extended Appointment Period[2]	25 August 2023 to 24 August 2024

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost ($)	Unit	Quantity	Subtotal ($)	Qualifying Cost * ($)
1) Software 12 months Clio Manage (Essentials) subscription, includes access to Clio Manage, Clio Mobile App, 24/5 Support by Clio (4 Users)		1 User Per Year	4.00		
12 months Xero Accounting (Standard) subscription, with Xero Mobile App Unlimited users, 24/7 online support by Xero		Per Year	1.00		
2) Hardware Not Applicable					
3) Professional Services Professional Services (Up to 7 hours @$180 per hour) A. Clio Manage (Essentials) 1. Users, departments, Task Codes, Security, Banks, Charge-out Rates, 2. System Configuration including matter number format 3. Design and Creation of Electronic Stationery 4. Integration with One Drive / Google Drive / Dropbox / Clio Drive 5. Sync with Xero 6. Migration of Clients and Matters B. Xero Accounting 1. Chart of Accounts 2. Company Information 3. Banks and Bank Feeds 4. User logins Guided 1. Clio Mobile App 2. Xero Mobile App 3. Clio - Outlook Add-in 4. Xero – Balance Brought Forward from Legacy System		Up to 7 hours	1.00		
4) Training Training (Up to 7 hours @ $180 per hour) 1. Clio Manage (Essentials) Training 2. Xero (Standard) Training 3. Remote Go Live handholding support by Bizibody		Up to 7 hours	1.00		
5) Others Not Applicable					
			Total	$ 7,352.00	$ 6,192.75

[1] A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999
[2] As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")
* Qualifying cost refers to the supportable cost to be co-funded under the grant