

<b>Company</b>	Enable Consulting Pte Ltd
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	BIPO HRMS - Enable Consulting Payroll Outsourcing Services (Up to 30 employees)
<b>Appointment Period</b>	16 March 2023 to 15 March 2024
<b>Extended Appointment Period<sup>2</sup></b>	16 March 2024 to 15 March 2025

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software HRMS Subscription (Up to 30 employees): 1) Personnel Module & Mobile App 2) Payroll Module & Mobile App 3) Leave Module & Mobile App 4) Claims Module & Mobile App  Payroll Outsourcing Services (Up to 30 employees): 1) Monthly payroll processing 2) Single Payrun 3) Generate online bank file 4) Prepare CPF Submission and statutory funds 5) Generate pay slips (via e-Pay) 6) Employee self-service on Pay slips, Leave & Claims 7) Year-End IR8A Submission 8) Government paid leave reimbursements submission 9) Generate payroll reports (PDF Format) - Payroll Summary - Generate bank listing and/or upload bank txt file - Basic pay reconciliation (if required) - Cheque, cash, or on-hold listings (if required) - CPF detail reports and upload text files		Per Year	1.00		
2) Hardware Not Applicable					
3) Professional Services 1. System Implementation Charges for Personnel, Payroll, Leave and Claims Modules - System setup, requirement study, one-time migration for YTD personnel data master, installation, UAT, parallel run, go-live support by consultants offsite - Data Conversion of YTD Leave Records - Data Conversion of YTD Claims Records - Data Conversion of YTD Payroll Records  2. Needs Analysis  3. End-User manual will be provided		Per Manday	4.00		
4) Training Not Applicable					
5) Others Not Applicable					
<b>Total</b>				<b>\$ 12,560.00</b>	<b>\$ 12,560.00</b>

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

\* Qualifying cost refers to the supportable cost to be co-funded under the grant