

Company	METROPOLITAN MANAGEMENT SERVICES PTE. LTD.
Digital Solution Name & Version Number¹	MMS - Xero Accounting Solution - D - Xero Premium Full Package
Appointment Period	16 December 2021 to 15 December 2022
Extended Appointment Period²	16 December 2022 to 15 December 2023

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software Xero Cloud Accounting Software subscription - premium package 1 year Modules include: - Peppol ready for e-invoicing - Sales - Purchases - Products and Services - Banking, Bank Feed and Bank Reconciliation - Fixed Assets Register		Per month	12.00		
2) Hardware Not Applicable					
3) Professional Services - Comprehensive Xero setup - Analyse of company portfolio and customise chart of accounts - Setup organisation details - Customisation of templates and reports - Configuration of user access level and operational process flow - Migration of data (opening balances and sub-ledger details) - Peppol invoicing set up		Per manday	2.00		
4) Training - 2 days of customised training - Training to include demo presentation, hands-on exercises, useful tip		Per manday	2.00		
5) Others Not Applicable					
			Total	\$ 3,320.00	\$ 3,320.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant