

Company	Zoho Corporation Pte. Ltd.
Digital Solution Name & Version Number¹	Zoho Workplace PSG Edition - 20 users
Appointment Period	02 December 2021 to 01 December 2022
Extended Appointment Period²	02 December 2022 to 01 December 2023

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software Zoho Workplace Professional Edition for 20 users, 1 year subscription. Comes with Cloud Storage, with team and external collaboration and file sharing functions, audit trails, back-ups, version control, users' permission and authorization, and AI search capability.		per package	1.00		
2) Hardware Not Applicable					
3) Professional Services Online assistance in configuring document management system, adding of users licenses for team, assisting in setting up of sharing conditions. (20mins)		per set up	1.00		
4) Training Online onboarding upon setup. Team administration and managing your workspace. (20mins)		per set up	1.00		
5) Others Not Applicable					
Total				\$ 1,915.20	\$ 1,915.20

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

* Qualifying cost refers to the supportable cost to be co-funded under the grant