

<b>Company</b>	Zoho Corporation Pte. Ltd.
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	Zoho Workplace PSG Edition - 25 users
<b>Appointment Period</b>	02 December 2021 to 01 December 2022
<b>Extended Appointment Period<sup>2</sup></b>	02 December 2022 to 01 December 2023

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software Zoho Workplace Professional Edition for 25 users, 1 year subscription. Comes with Cloud Storage, with team and external collaboration and file sharing functions, audit trails, back-ups, version control, users' permission and authorization, and AI search capability.		per package	1.00		
2) Hardware Not Applicable					
3) Professional Services Online assistance in configuring document management system, adding of users licenses for team, assisting in setting up of sharing conditions. (20mins)		per set up	1.00		
4) Training Online onboarding upon setup. Team administration and managing your workspace. (20mins)		per set up	1.00		
5) Others Not Applicable					
<b>Total</b>				<b>\$ 2,394.00</b>	<b>\$ 2,394.00</b>

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

\* Qualifying cost refers to the supportable cost to be co-funded under the grant